

**Barrowden and Wakerley  
Neighbourhood Plan Meeting 28  
7.30pm Wednesday 10th January 2018  
at The Village Hall, Barrowden**

**Present:** John Merritt (Chair), Chris Barrett, Sara Barrett, Gordon Brown, Colin Dunigan RutCC N'hood Planner, Stephen Last (Secretary), Richard Littlejohns and Jean Mitchell. One villager Linda Worrall also present.

- 1. Apologies:** David Allan, Trina Griffiths, John Haddon, Richard Littlejohns and Diana MacDuff.
- 2. Minutes of the previous meeting 6th December 2017:**
  - previously circulated, read and proposed by CB and seconded by JM. Approved by the Group as a true record of the meeting.
- 3. Matters arising not covered in the Agenda:**
  - CB confirmed that he had redrafted the Character and Landscape Assessment and this was to be forwarded to Mike Haybyrne.
  - GB reported progress on the archaeological notes but detail on the Tannery is still awaited.
  - SL confirmed that funds of £3621 had been received by the BPC to cover the writing and printing of the Pre-submission Document.
- 4. Discuss & Finalize Format, Layout, and Graphic Design of the Plan:**

Discussion then took place on the six n/plans put forward for consideration.

**a. Cuckfield**

- does not give a good type face, column format good but pictures below par

**b. Norland**

- good use of grey background and colour blocking
- type face too small and too much text

**c. Lavant**

- table of contents good
- two columns in landscape format
- good use of bullet points
- SWOT should be stronger and more meaningful
- graphics could be better

## 2.

### **d. Freshford and Limpley Stoke**

- easy to identify policies - good
- use of landscape
- twin columns
- good graphics
- black on blue background not good - decided that black on a light cream background is best
- lack of graphics and tables

### **e. Broughton Astley**

- good clear contents page
- use of black and green for a country/rural setting
- too much text
- section headings good

### **f. Brattleby**

- good use of alternating columns
- good text - readability
- good charts with tables
- good pictures
- policies laid out on a shaded background
- improved use of space balancing

### **g. Way forward**

- summarise the groups comments (likes and dislikes) as information for the selected design/printing contractors to be seen including landscape and portrait layouts
- get across the rural character/location of the B&W Plan
- visual and readability of the document
- seek ideas based on the current template of the Plan
- gain acceptance that the contractor can deliver on the design and printing based on:-
  - our timetable
  - the professional copy being available on the 26/02
  - their competitive quote based on our current specification/information given
  - contractor can meet the financial and time deadlines
  - estimate £ for the 05/02 and fixed quote £ for the 05/03

### 3.

#### 5. Review Status and Way Forward of Additional Items:

##### a. List of Maps and Graphics for the Plan

- CD reported on progress and will do a context map of Barrowden and Wakerley similar to that produced for Wing.
- CB confirmed that some work has been done to where some of the graphics may fit into the plan.
- GB offered to chase Wakerley historic maps at Northampton
- CB and GB to prepare a list of maps, charts, diagrams and photos.

##### b. Identify the layout and style of graphics for the printed version of the Plan

- progress as above

##### c. Map of previous archaeological surveys carried out within the two villages

- Barrowden completed on the 10/01/18 (two maps). Wakerley via Northampton to be sourced by GB. Roman detail is missing.

##### d. Completion of first section of the Plan - outline description of the Villages

- SB and TG to re-circulate their piece and invite comments by the 14/01

##### e. Prepare scoping report for the Strategic Environmental Assessment. To be carried out by RutCC.

- CD reported that this had reached a halfway stage and the completed report was due after the pre-submission point into the formal stages.

##### f. Start preparation of Basic Conditions Statement comparing the N/Plan with the RutCC core strategies from the 2011 and 2017 Local Plans.

- GB has started this piece of work. Also commented that due to differing timetables of our N/Plan and the Rutland Local Plan there may be a hitch towards the end of the year.

#### 4.

##### **g. Start the preparation of the Consultation Statement showing the degree to which the residents and stakeholders have been involved in the preparation of the Plan.**

- SL reported that he had researched two examples (Cuckfield & Brattleby) but would be mindful of CD's comments (email of 07/11/17) when deciding how long the piece of work should be.
- SL would write to the neighbouring Parish Councils informing them of the presence of our N/Plan.
- SL may choose to put a few words into our introduction to establish that our premier approach was one of a consultative basis with the villagers of B&W.
- Would do his best to have it circulated prior to our meeting on the 05/02/18.

##### **6. Any Other Business:**

- LW felt that more detail could be put on the Green Corridor Map up to the Parish Boundaries to include surrounding green areas, birds, flowers, and fauna etc. CD will have a look at this proposal.
- GB to consider the method and date of the presentation to the BPC.

##### **7. Next Meeting :**

- 05/02/18 starting at 7.30pm Barrowden Village Hall

Meeting closed at 21.25hrs