

**Barrowden and Wakerley
Neighbourhood Development Plan Meeting
Monday 6th June 2016 7.30 pm
at The Village Hall, Barrowden, Barrowden**

Present: Chris Barrett, Sara Barrett (end), Gordon Brown, Mike Griffiths, John Haddon, Richard Littlejohns, Jean Mitchell, Alison Last (facilitator) and Stephen Last. Linda Worrall present as a visiting observer.

1. Apologies: David Allan, Emma Bettles, Trina Griffiths and Diana MacDuff.

AL welcomed Linda Worrall.

2. Minutes of the previous meeting 3rd May 2016:

- circulated, read and approved by the Group as a true record

3. Matters arising not covered in the agenda:

- meeting with the Burghley Estates now arranged for the 24/06/16 at 9am
- JM raised that it was proving difficult to obtain information on her section regarding Wakerley - could DA assist her with leads?

4. Questionnaire Results Analysis - what next ?

- very little feedback if any has been received by the Group regarding the publication of the Questionnaire results (both the numbers on the web and the written summary circulated with the June Parish Magazine Appendix 1) . How is this to be interpreted ?
- Mrs Sheila Saunders made comment to AL about the bridge at Tixover mentioned in the questionnaire results; the bridge was suggested to help create a circular walk from Barrowden down to Wakerley and shortcutting back through Tixover. MG to clarify to Mrs Saunders.

5. Next Steps for the NDP Process:

a. Vision, Aims and Objectives (see attached document from GB appendix 2)

- CB enquired about his section and he was referred to the Parish Plan of 2005 to ascertain the needs then and progress to date.
- JH confirmed the Village Hall Committee is in the early stages of discussing the possibility of a new village hall. Future plans for the Church, cricket club, shop and surgery all come into the equation and will need to be considered.
- first draft of VA&O's circulated

b. Drafting the 8 topic areas for the plan - 8 sub groups)

- first draft of GB&EB topics (Appendix 3) Residential Development & Rural Economy was circulated.

- these are based on the structure of the Cottesmore NDP but tailored to Barrowden's responses. It was agreed that the other topic areas to be drafted follow the same format/structure of Cottesmore using their template. GB will circulate the four Cottesmore documents, GB's and EB's first draft paper and also the draft of Vision ,Aims and Objectives.
- agreed that the other seven topic areas should be drafted and benchmarked against the results of the Questionnaire (figures) circulated previously and available on the PC website.
- JH presented his first draft on utilities (appendix 4) which he will build on.
- discussion ensued on finding out the depth of value on the shop, church, surgery, village hall etc but planning issues are of primary importance. Action needed to engage these stakeholders and group reminded that some issues have already been given to the B Parish Council
- the topic groups are as confirmed below:-
 - Conservation - JM and TG
 - Our Surroundings - MG
 - Recreation and Leisure - CB and SB
 - Housing - GB and EB
 - Transport - DA
 - Rural Economy - GB and EB
 - Utilities - JH and MG
 - Healthcare - TG and S Pickwood
 - Aims and Objectives and Introduction - AL

6. Funding Update

- SB has obtained some very useful information on suitable candidates to assist our project
- to obtain a shortlist of three candidates is the desired target including what we expect them to achieve
- the sub group is to finalize a draft tender document to assist in achieving the right person and at what cost
- sub group to meet after 20/06/16 to progress

7. Finance Update

- there has been no further activity to report since the last meeting
- JH provided an up to date copy of the account (Appendix 5)

8. Any Other Business

- AL to arrange meetings with other stakeholders e.g. Village Hall, Surgery, Church, etc
- AL to obtain an AO size map of Barrowden to be used in the Groups discussion on Existing Planned Development Limits at the next meeting
- another main agenda item for the next meeting is to review progress from the Topic sub Groups

- also at next meeting agree consultant shortlist and funding target £ for the next stage of the Group's project
- AL and GB to have a discussion with DA regarding Wakerley and going forward

9. Date and Venue of Next Meeting

- **7.30pm 11/07/16 at the Village Hall**

Meeting concluded at 9.30pm

Appendices already circulated:

Appendix 1 - Questionnaire Results (already circulated)

Appendix 2 - Vision & Objectives (already circulated by GB)

Appendix 3 - First Drafts Housing & Rural Economy by GB & EB

Appendix 4 - First Draft Utilities from JH

Appendix 5 - Finance update