

Barrowden and Wakerley
Neighbourhood Development Plan Meeting
Village Hall, Monday 17 August 2015 at 7.30 pm

Present: David Allan, Chris Barrett, Sara Barrett, Gordon Brown, Mike Griffiths, John Haddon, Diana MacDuff, Jean Mitchell, facilitators Stephen and Alison Last.

1. Apologies: Trina Griffiths, Jemma Jones

2. Notes of previous meeting 20 July 2015: Accepted by the meeting as a true record.

3. Matters Arising:

- DM reported that a possible candidate for the chair of the group was unable to take up the offer.

4. Project Plan:

- GB confirmed that Version 1.0 had been previously circulated to the group.
- Printed version of 1.1 was circulated around the meeting and had not been received by the group due to a misunderstanding - this will be resent by GB after the meeting.
- GB talked through the 1.1 excel document; first stage of **Issues** and **Options** to be reported back to Parish Council and villagers in December 2015.
- AL confirmed TG had obtained Neighbourhood Plans for Morcott, Edith Weston and Uppingham which were available for the group to read. AL confirmed that a useful website re Neighbourhood Planning procedure is **mycommunity.org**
- GB reported that RutCC's Service Level Agreement, in his opinion, did not have the same level of support that East Northants' are offering in their NDP Protocol leaflet. DM will investigate this and also see if help is available from RutCC for grant funding applications.
- GB proposed that everyone should read and understand existing planning policies - DM is organising copies for the group. David Allan is providing policies for East Northants.
- The meeting agreed the protocol to distribute policies and other information is via steali.last@btinternet.com unless otherwise advised.

5. Public Consultation Event - following items agreed :

- Aim of the event is to make villagers aware by display board topics, engage them with issues and ask for comments and suggestions on post it notes.
- Samples of Neighbourhood Plans to be available.
- Loop presentation of Rural Community Council's Overview of NDP procedure to be on screen.
- Availability of East Northants display boards - DA to investigate also will ask for coloured maps of East Northants. DM to approach Rutland CC for coloured maps

- Complimentary refreshments would be tea, coffee, biscuits - SL/AL to organise
- **Board topics to be as follows:**
 1. Introductory Board - What is a Neighbourhood Plan? - Chris and Sara Barrett
 2. Land Use, Building development - Chris Barrett
 3. Greens, Open spaces, Trees - Mike Griffiths, John Haddon
 4. Utilities, Drainage, Sewerage, Water - Mike Griffiths, John Haddon
 5. Design, Conservation, Views - Jean Mitchell
 6. Children's facilities, Recreation Ground - Diana MacDuff
 7. Healthcare - Trina Griffiths
 8. Infrastructure, Roads and Transport - David Allan
 9. Business and employment - Gordon Brown
 10. Other Items - Church, Village Hall etc. etc.

Arial font to be used on display boards. Expenses to be reimbursed from Parish Council funding put aside for NDP. Mike Griffiths to investigate whether Parish Council can hold monies raised by the group from grant funding. DM to check with Rutland CC that this is an acceptable procedure.

6. Preliminary Questionnaire - handout from John Haddon

- JH thanked the group for three useful responses.
- Agreed it should bring forth questions and topics should be in line with the display boards. Questionnaire to be reviewed after Consultation Event and distributed to every home at a later date.

7. Information leaflet - Meeting agreed a print copy of 300 which AL will organise through Kandaprint at Corby; distribution will be on the 14th September, AML to divide up village into areas for group members to distribute leaflets.

8. Communication timelines:

- Leaflet distribution - 14 September
- Notices to go into Village Shop, PC board in bus stop, Surgery and Wakerley at beginning of September
- Village & PC Email: phased throughout September

9. Wakerley input - DA commented no problems and there was one community

10. Community Right to bid - it was agreed that it would form part of the NDP

11. Date of next Meeting: Monday, 7th September at 7.45pm