

## **Neighbourhood Plan Meeting**

### **Village Hall, Tuesday 23 June 2015 at 7pm**

**Present:** Mike Griffiths, Trina Griffiths, Chris Barrett, Sara Barrett, John Haddon, Jean Mitchell, Alison Tebbit, and facilitators Stephen and Alison Last **Apologies:** Gordon Brown and John Hillier

#### **1. RCC Service Level Agreement**

This was read out by Alison having been agreed previously and will be signed at the next Parish Council meeting. The importance of the NDP being a document determined by the whole village was stressed - all procedures will be open and transparent. In addition the content will be agreed by residents of both Barrowden and Wakerley via a referendum and not driven by minority bodies. Funding is a bridge to be crossed and should be planned for. NDP procedure so far has been publicised via village email and village magazine. Date of initial meeting when designation area was agreed before sending to RCC for approval was January 16th 2015 at David Allan's house with RCC and ENhC in attendance. Consultation was organised by RCC and designated area has been approved. Members present felt more guidance should be sought, process overview and guide documents are available.

#### **Actions:**

John Haddon to ask Ketton and Uppingham for information on their Project Planning Templates.  
Alison Last to liaise with County Councillor Diana MacDuff on progress so far and invite her to attend meetings.  
Service Level Agreement to be passed to PC Chairman Noel Witts for signature.

#### **2. Chairperson**

Deferred to the next meeting

#### **3. Fete Notice Board**

Mike Griffiths has put together an information board to be on display at the Village Fete. Purpose is to update villagers on the importance of the NDP, what has happened so far what will happen in the future. Board to have bolder headings and key points, Mike Griffiths will provide book where people can leave contact details etc., comments, and express interest in joining group.

#### **4. Interest to Consult**

Long list of interested parties to be consulted has been prepared.

#### **Actions:**

M Griffiths will circulate to those present for any additions. It was agreed that there should be two groups - those to be consulted and those to be advised. Group members to feed back their thoughts in determining the two groups.

#### **5. Questionnaire**

John Haddon outlined the first draft. After discussion it was suggested that the PCC, Village Hall Committee, Cricket Club, Village Shop, Doctor's Surgery, and the Parish Council should be consulted on their questions for the document.

It was also agreed that the information gathering should focus on perhaps ten topics which were felt to be priority to the residents and these were :-

Planning and Land Use, Trees and Infrastructure, Communication, Village Shop, Church, Village Hall, Transport, Doctor's Surgery, Recreation and Leisure, Police and Security  
It was agreed that questionnaire identification would not be compulsory.

#### **6. Neighbourhood Plan Draft Outline**

This is suggested draft outline and will be circulated via e-mail to those present. Feedback requested.

#### **7. Task Allocation**

Funding - Sara Barrett, Alison Last, and Jean Mitchell

Questionnaire - John Haddon and Jean Mitchell

Link with RCC and PC - Phil Wood

Planning and Architectural Matters - John Hillier

Communication - A N Other but initially A Last to send out letters to local parties

Trees, Utilities and Infrastructure - Mike and Trina Griffiths

#### **8. Date of next Meetings**

20/07/15 at C&S Barrett

17/08/15 venue tbc

Provisional date for Village Consultation weekend 12/09/15 and 13/09/13 (Alison to book Village Hall)

#### **9. AOB**

There being none the meeting closed at 9.30pm